

Notes for Managers/Coaches

- 1) **Please** ensure that your girls who are playing football **do not wear** any item of jewellery whatsoever during the matches. Any body piercings or ear rings that cannot be removed **must be taped over** for safety purposes. Referees have been instructed to ask the player to leave the field of play until they comply with this instruction. The referee will also record any infringement of this instruction on the Match Report Form. Persistent infringements may result in the club incurring a fine.
- 2) Please make sure that the Match report Form is completed fully, ie Team Names, Final Scores and full names of players. Please ensure that it is signed by each manager and the referee. For those matches occurring at Moss Farm, the completed Match report Form should be posted in the labelled letterbox on the side wall of the entrance to the swimming baths. If you forget to do this the result of the match must be telephoned to Kath Burgess (01606 853778) no later than 6.30pm on the day of the match and the form must be posted to her to arrive no later than the following Tuesday (6 Well Lane, Weaverham, Northwich Cheshire CW8 3PD). **The completion and delivery of the Match Report Form is the responsibility of the home team.** Failure to comply with these instructions will result in a League Administration Fine.
- 3) Payment of referees: For small sided (U10s & U12s) – **each** team pays the referee **£6** at the beginning of the first match. This fee covers for **both** matches ie no one pays on the second match. For 11 a-side – for U14s – **the home team** pays the referee the fee of **£16** for the match; for U16s – **the home team** pays the referee the fee of **£18** for the match.
- 4) If in the opinion of the referee, there is a kit colour clash (despite you checking the kit colours of the teams you are playing in advance of the fixture), you may be able to borrow a set of numbered bibs from Kath Burgess/Moss Farm Swimming Pool Reception. You must complete the notebook giving your team details before they will be released to you. After use, they must be returned to the office and signed back in. Failure to comply with these instructions will incur a fine which may be as high as £50 as this is the full cost of these bibs. There will be a charge to the club (£2) for use of the Bibs to cover laundry and administration costs. This will be billed to your club along with the invoice for pitch fees.
- 5) Photography or videoing of individuals or teams is not allowed at Moss Farm Recreation centre by anyone unless you have obtained a permit from the Centre. This will only be given as long as you agree to abide by their guidelines. Please make sure this is communicated to your supporters. Anyone seen taking photographs or using a video camera will be challenged by referees or League Officials. If they cannot produce the permit, they will be instructed to stop at once or leave the campus.
- 6) There are **no dogs** allowed on the Recreation Centre site unless they are there to assist a person with a recognised disability. Anyone bringing a dog onto the site will be asked to remove it immediately. **Please make sure that your supporters are aware of this.**